

HALL RENTAL CONTRACT

Questions Call - 989-631-7270



MIDLAND EAGLES AERIE 2110
2934 E. Monroe Road, Midland, MI 48642
989-631-7270

Event Date _____ Start Time _____ End Time _____

Name _____ Phone _____

Address _____

Non Member or Member GAID # _____ Approximate # of guests _____

Event Details: _____

FOR MIDLAND EAGLES USE ONLY

Bartender / Trustee completing the form _____

Amount of Deposit Paid \$ _____ Amount of Rental Paid \$ _____

Bartender: **YES / NO** - fee Paid \$ _____ Security Guard: **YES / NO** - fee Paid \$ _____ Kitchen Needed: _____

Name of Bartender _____ Name of Security Guard _____

Cash Bar: **YES / NO**

Liability Waiver: **YES / NO**

Beer # of keg(s) _____ \$ _____

Coffee, cups, sugar, cream – flat fee \$10.00 – **YES / NO**

Wine: \$ _____ (total)

Liquor: \$ _____ (total)

TOTAL Amount Collected \$ _____

TOTAL Amount Due \$ _____

Hall Cleaned? _____ Deposit Returned: \$ _____ Date: _____ Check # _____

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COST

- Deposit and rental fee **MUST** be paid to the Lesser for use of the hall at the time of the signing of the contract and authorizes Lesser to retain said amount or any part hereof as liquidated damage to reimburse Lesser for any loss sustained by Lesser for damage to the furniture, furnishings, fixtures and equipment or loss for damage to the property during lease period. Lessee agrees that the premises and contents will be left in as good a condition as when taken.
- A \$50 security deposit to hold booking date is required by both Members (in good standing) and Non-Members. Security deposit will be returned to you via mail within one week after the Hall has been inspected.
- This lease should be void without the written consent of the lesser.
- Lessee agrees to abide by all of the Laws of the State of Michigan, County of Larkin Township of Midland.
- This contract can be canceled by Lessee by notice in writing to Lesser at least two (2) weeks prior to date of event for full refund, otherwise, refund obtained only at the discretion of the Lesser.
- Rates are as follows and **due prior to event:**
 - \$25 per hour for Midland Eagles Member
 - \$50 per hour for Non-Member / Non-Midland Eagles Member
 - \$100/day for Midland Eagles Member
 - \$150/day for Non-Member / Non-Midland Eagles Member
- Kitchen may be available for limited use.
- Hall MUST be cleaned (and vacuumed) immediately after use and garbage taken out by Lessee or the security deposit is forfeited.

ALCOHOLIC BEVERAGES

- All beer, liquor, and wine must be purchased from the Midland Eagles Club.
- The Midland Eagles Club supplies a bartender at \$10 per hour with a minimum of 5 hours. If you are having alcohol you have to have a bar tender.
- Alcohol prices are as follows:
 - All can, bottle or keg beer – cost + 20%
 - All Liquor & wine – cost + 20%
 - All unopened liquor will be reimbursed minus the 20%.
- Ice available for \$10.00. – unlimited.
- Special request for alcohol beverages must be made at least one week prior to date of rental.
- Lessee may bring in wine/champagne – for an uncorking fee of \$5 per bottle or \$35 for 10 bottles.
- Members may purchase drinks at the bar under the Midland Eagles Club rules.

OTHER

- No smoking in the building,
- You will need to add a liability waiver to your home insurance and provide a copy of the certificate from your insurance company (there is usually no cost to do this).
- The Midland Eagles Club supplies a Security Guard at \$10 per hour with a minimum of 5 hours. If you are serving alcohol, you must have a security guard.
- Any Non-Member who enters the Social Room (bar area) must be accompanied by a member and signed into the Visitor's Book.
- Paper products are not supplied by the Club.
- Deposit will NOT be refunded if you fail to comply with any of the above rules.

Signature - I have read and understand the above rules/guidelines

Date